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***COMMONWEALTH of VIRGINIA***  
***Department of Emergency Management***

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August 9, 2019

Dear Mr. Nash;

This office is in receipt of your request for records made in accordance with the Virginia Freedom of Information Act (§ 2.2-3700 et seq.). Please be advised that more time is needed to review requested records or determine whether they are available than the five working days required by FOIA. Therefore, we are invoking subsection B 4 of § 2.2-3704 to provide us with seven additional working days to respond to your request.

Thank you for contacting this office.

Sincerely,

Jeffrey J. Caldwell  
FOIA Officer  
Director of External Affairs

*Saving lives through effective emergency management and homeland security.  
“A Ready Virginia is a Resilient Virginia.”*